

**Tustin Unified School District
Citizens' Oversight Committee**

MINUTES

January 11, 2006

Chairman, George Jeffries called the regular meeting of the Citizens' Oversight Committee to order at 6:02 p.m. in the Staff Conference Room, Tustin Unified School District, 300 South C Street, Tustin, CA.

Members Present:

Patrick Craig
Ann Davert
Lisa Frost (arrived 6:12 p.m.)
George Jeffries
Bruce Junor
Larry Leaman (absent)
Jason Rush
Judy Shade (arrived 6:17 p.m.)
Paul Wilkins (absent)

Staff Present

Brock Wagner, Deputy Superintendent, Business Services
Tony Soria, Director of Fiscal Services
Peter Burns, Senior Director, Maintenance, Operations, and Facilities

Guests

Fausto Silva, PinnacleOne

Jason Rush led the Pledge of Allegiance to the Flag of the United States of America.

Adoption of the Agenda

It was moved by Bruce Junor, seconded by Ann Davert, and carried unanimously to adopt the agenda.

General Functions Consent Item:

It was moved by Jason Rush, seconded by Patrick Craig, and carried unanimously to approve the Minutes of November 9, 2005.

Staff Presentation and Information

None.

Public Comments

None.

Informational Items/Presentations:

1. Phase I Final Summary

Fausto Silva discussed and passed out the January 11, 2006, Measure G projects status report. Approximately \$37.2 million in invoices have been paid, with purchase orders and vendor invoices still being processed.

COC members raised questions as to the modernization process for current school sites and future sites on the MCAS.

2. Phase II Status

Brock Wagner shared that some of the Phase II architectural drawings are back from the Department of State Architect. The District's timeline is on schedule and we hope to have final plans by the end of February for bid specifications. Due to the Office of Public School Construction "OPSC" stringent timelines, the District will not have state funding for Phase II, as in Phase I. However, we will continue to pursue and apply for \$8-10 million in state funding.

3. Bond Issuance

Brock Wagner shared that he met with the Bond Committee to discuss and initiate the bond process. The District must have an estimated amount of \$15-18 million in place before awarding bids for construction. By adhering to the following timelines, we hope to obtain the best bids:

- ✓ February 2006 - initiate bond issue – 90-100 days to obtain funds
- ✓ May 2006- award bids
- ✓ June 2006 - begin construction

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4. Continuing Business

Audit Committee Update – the Board of Education on January 23, will review the 2004-05 financial and performance audit reports for Proposition 39 General Obligation Bonds, as submitted by Nigro Nigro & White, PC. Lisa Frost will meet with the auditors and report back at the March 8 meeting.

5. New Business

- Update on Audit
- Phase II Construction
- Phase I Closeout
- Update on Bond Issue

Adjourn

It was moved by Jason Rush, seconded by Bruce Junor, and carried unanimously to adjourn the meeting at 7:00 p.m.