

**Tustin Unified School District
Citizens' Oversight Committee**

MINUTES

July 13, 2005

Chairman, George Jeffries called the regular meeting of the Citizens' Oversight Committee to order at 6 p.m. in the Staff Conference Room, Tustin Unified School District, 300 South C Street, Tustin, CA.

Members Present:

Patrick Craig
Lisa Frost
George Jeffries
Bruce Junor
Larry Leaman
Jason Rush
Judy Shade (Absent)
Paul Wilkins (Absent)

Staff Present

Peter Gorman, Superintendent
Tony Soria, Director of Fiscal Services
Peter Burns, Senior Director, Maintenance, Operations, and Facilities
Don Bishop, Director on Special Assignment

Guests

Fausto Silva, PinnacleOne
Martin Lopez, PinnacleOne

George Jeffries led the Pledge of Allegiance to the Flag of the United States of America.

Adoption of the Agenda

It was moved by Bruce Junor, seconded by Jason Rush, and carried unanimously to adopt the agenda.

General Functions Consent Item:

It was moved by Lisa Frost, seconded by Jason Rush, abstained by Larry Leaman, and carried unanimously to approve the Minutes of May 16, 2005.

Public Comments

None.

Information Items/Presentations:

1. Introduction of New Members

Peter Gorman introduced Larry Leaman, the newest COC member, to the Committee.

2. Update from recent School Board meetings (Marine Corps Air Station/Tustin High School)

Peter Gorman shared the successful signing of an Agreement (Letter of Intent) between the City of Tustin and the District. He discussed the variables in selling a school site. Peter Gorman also shared that the District is currently working on a list of tasks the District will have to complete to construct a school site, i.e., state guidelines, funding and construction timelines, methodology of financing a school, DTSC approval, etc. The City of Tustin and the developer have projected that should a new school open on the Base, it would not be until approximately 2010. If this takes place, the Board could move to completely refurbish Foothill High School.

3. Measure G Expenditures and Fund Balances

Fausto Silva of PinnacleOne reviewed Measure G expenditures and fund balances and stated that Phase I projects will be completed by the end of August 2005. He also reviewed the activity tracking process per school site, change orders to date, breakdown, etc.

4. Phase I Summer Work

Fausto Silva shared Phase I construction activities for the summer. Of the original 12 schools included in Phase I modernization, Loma Vista Elementary School is 100 percent completed. The other 11 schools (Arroyo, Beswick, Estock, Guin Foss, Lambert, Nelson, Thorman, and Veeh elementary schools, Hewes Middle School, and Foothill and Tustin high schools) will be completed this summer. Much of the work to be completed is due to American Disabilities Act (ADA) compliance, i.e., door landings, doors, related hardware, drinking fountains, wheelchair lifts, etc. ADA compliance is also for the benefit of parents and teachers, not just students. The restrooms at both high schools are also being modernized. George Jeffries and Bruce Junor shared some concerns regarding Phase I completions.

5. Phase II Update

Peter Gorman shared that Phase II has begun with the design process for five schools (two elementary and three middle schools). NTD Architects is working on the Benson Elementary and Tustin Memorial Academy sites and MVE Architects is working on the Columbus Tustin, Currie Middle School and C.E. Utt Middle school sites. Phase II modernization of schools will contain the same features as Phase I, i.e., ADA compliance, doors, thresholds, modification of parking lots, curb cuts, signage, etc. The design schedule and Hazmat survey is complete and topographical survey designs are currently being done for the schools. Once the plans are submitted, there is a five month window for DSA approval (March 2006), award of construction bids (May 2006) and beginning of construction (June 2006).

Peter Gorman also shared that in 1991 the District sold a portion of Heideman Elementary School to the Orange County Department of Education "OCDE" to pay for the remodel of the school at that time. The OCDE runs a low incidence special education program on their portion of the school. Unfortunately, at this time, the OCDE does not want to spend any money to remodel their portion of the site adjacent to our portion of the school. Therefore, we have put Heideman Elementary School on hold while we work this issue out. Peter Gorman also shared that the Hillview High School master plan may possibly be relocated to another site which would save Measure G modernization funds.

6. Old Business

None.

7. New Business

Items to be on future agenda: Draft of fall report, completion of Phase I projects, community brochures, new audit, and audit committee.

Adjourn

It was moved by Bruce Junor, seconded by Larry Leaman, and carried unanimously to adjourn the meeting at 7:30 p.m.